

# Mt Rainier Railroad & Logging Museum Job Posting



Are you looking to work with a premier adventure/heritage tourism company that focuses on creating memories that will last a lifetime for its guests? Don't delay in finding out more about this position with [Mt Rainier Railroad & Logging Museum](#). This is an exceptional opportunity to grow your career with MRRR, an [American Heritage Railways](#) company.

After reviewing the job description below if this is a position that you would like to interview for please email your completed application and/or resume with a separate cover letter Word or PDF document specifically addressing why you could be our candidate of choice for this position to [HR@MtRainierRailroad.com](mailto:HR@MtRainierRailroad.com). Posting will be open until filled. EOE.

## **Job Description**

**Division/Department:** Retail / On-Board Services

**Job Title:** Retail Sales Associate

**Reports To:** Administrative Manager

**Type of position:** Non-Exempt / Hourly **Employee Classification:** Seasonal, Part Time

**Location:** Elbe / Mineral, WA

**Compensation:** \$12/hr.

**Job Summary:** Responsible for the daily duties of the retail gift store, depot and concessions including but not limited to: retail sales, customer service, cash handling, inventory control, merchandise, supply restocking and facility upkeep.

### **Essential Duties and Responsibilities:**

- Provide excellent customer service and sales assistance in retail gift store, train depot and concessions.
- Acknowledge and greet all customers arriving in retail gift store and train depot. Deliver an outstanding store experience that promotes customer loyalty and achieves store's financial goal and objectives.
- Participate in store opening and closing duties.
- Execute proper cash handling and accurate sales transactions.
- Assist with receiving and proper handling of inventory utilizing current POS system.
- Maintain sales floor presentation insuring that the store is neat, clean and well organized throughout each business day.
- Sell train tickets for current day's train, future excursions and special events.
- Provide back-up to reservation specialists.
- Provide back-up to on-board attendants.
- Compliance with MRRR procedures, safety and operating rules.
- Work with other departments as part of a team to provide passengers/guest with positive memories.
- Other duties as requested by department mgr/MRRR senior management.

### **Education, Skill and Work Experience Requirements:**

- High School Diploma or equivalent.
- Previous retail sales and customer service experience including cash handling and retail POS system preferred.
- Ability to communicate effectively in both written and spoken English.
- Ability to lift 25 lbs.
- Able to be on your feet for extended periods of time.
- Must have good equilibrium, not affected by motion and able to travel by train.
- Must be able to work independently possessing organizational skills with ability to multi-task while prioritizing workload with practical, flexible and innovative approach to work.

- Ability to communicate successfully with a variety of personalities and function effectively as a member of a team.
- Valid Driver License, preferred.

**Work Environment:**

- Work on and off the train, in a variety of building environments, crossing railyard containing varied terrain with uneven ground in all weather during both daylight and dark hours.
- Varied schedule including evening, weekend and some holiday hours dictated by train/event schedule and retail store hours.